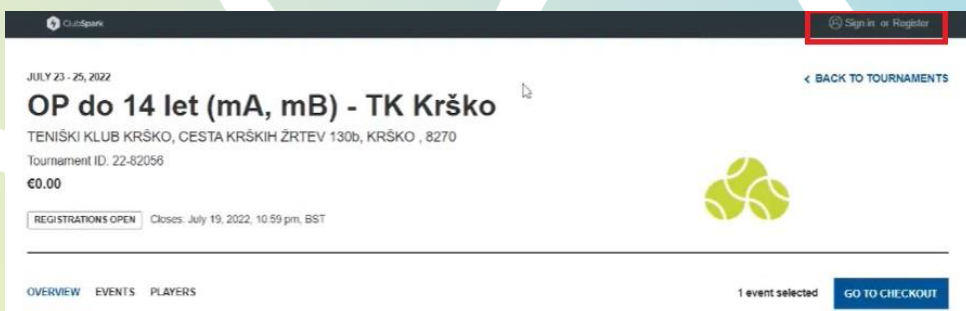


## NAVODILA ZA USTVARJANJE PROFILA NA PLATFORMI ITF WORLD TENNIS NUMBER

1. Obiščite povezavo: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments>
2. V desnem zgornjem kotu izberite »Register«.
3. Izpolnite kratak obrazec in nato izberite »Sign up«.
  - a) V primeru, da ste starš ali skrbnik pazite, da so vneseni podatki od tekmovalca.
  - b) Vsa polja so obvezna.
  - c) Prosimo, da si zabeležite e-naslov za prijavo in izbrano geslo, saj ju boste potrebovali za prijave na turnirje tudi v prihodnje. Geslo si izberete sami.

## NAVODILA ZA PRIJAVO OZ. PLAČILO PRIJAVNINE ZA TEKMOVANJE

1. POMEMBNO: Do konca poletne sezone prijavo igralca na turnir izvede domači klub, plačilo prijavnine pa opravite sami tako, da sledite spodnjim korakom. S 1. novembrom 2022 pa bo plačilo prijavnine veljalo kot prijava na turnir.
2. Obiščite povezavo: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments> in izberite želeno tekmovanje.
3. V desnem zgornjem kotu preverite, da ste vpisani v svoj profil oz. profil igralca.



The screenshot shows the ClubSpark website interface for a tournament. At the top right, there is a 'Sign in or Register' button. The main content area displays the tournament title 'OP do 14 let (mA, mB) - TK Krško' for the dates 'JULY 23 - 25, 2022'. Below the title, it lists the location 'TENIŠKI KLUB KRŠKO, CESTA KRŠKIH ŽRTEV 130b, KRŠKO, 8270' and the tournament ID '22-82056'. The entry fee is listed as '€0.00'. A 'REGISTRATIONS OPEN' button is visible, along with a closing time of 'Closes: July 19, 2022, 10:59 pm, BST'. At the bottom of the tournament card, there are tabs for 'OVERVIEW', 'EVENTS', and 'PLAYERS', and a 'GO TO CHECKOUT' button. To the right of the tournament card, there is a 'Registration rules and discounts' box with two bullet points: 'Unlimited events per player' and 'Registrations allowed across divisions'. Below the screenshot, there is a photograph of a person holding a yellow tennis ball with 'Teniški Klub Krško' written on it.

4. Na strani želenega tekmovanja, izberite kategorijo na katero se želite prijaviti oz. plačati prijavnino in izberite »Go to checkout«.

Generalni sponzor



Glavni sponzorji

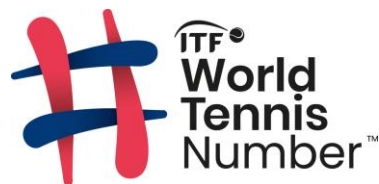


Sponzorji in partnerji





TENIS  
SLOVENIJA



OVERVIEW EVENTS PLAYERS

1 event selected GO TO CHECKOUT



### Events

Choose the events you wish to register players for from the list below, then continue to checkout to add your players.

All Boys Girls

Custom Level

Singles

Boys' under 14  
Singles

€ 40.00

5. POMEMBNO: Sistem vas bo ob prvi prijavi na turnir povprašal po vaši članski številki pri Tenis Sloveniji (TS). To ste dobili vi ali vaš domači klub, ko ste opravili registracijo pri TS.

## Before you proceed...

Please tell us your National ID so that we can book you onto this tournament.

National ID

SUBMIT

Če ste številko napačno vnesli, le-ta ni pravilna ali pa vam je članstvo pri TS poteklo, vas bo sistem opozoril. V primeru, da ne veste svoje članske številke ali niste član TS, vam svetujemo, da se obrnete na svoj domači klub.

## Before you proceed...

Please tell us your National ID so that we can book you onto this tournament.



**Sorry, there was an error**

- ExternalId 45675674567 does not exist.

National ID

45675674567

SUBMIT

Generalni sponzor



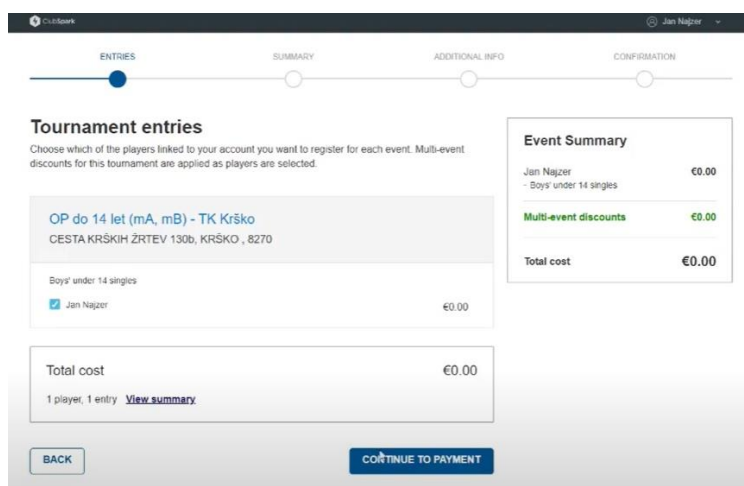
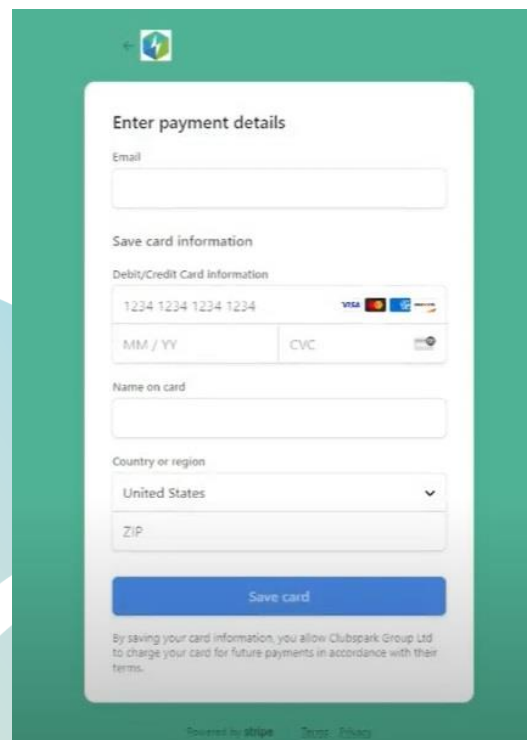
Glavni sponzorji



Sponzorji in partnerji



6. Preverite ali so podatki igralca in tekmovanja pravilni, nato izberite »Continue to payment«. Vnesite podatke plačilne kartice, ki omogoča plačevanje prek spleta in zaključite postopek.

Zgornja navodila so vam na voljo tudi v video obliki na povezavi:

[ITF WTN – primer 1: Vpis v profil in prijava oz. plačilo prijavnine za turnir](#)

[ITF WTN – primer 2: Prijava oz. plačilo prijavnine, ko ste že prijavljeni v profil](#)

Če imate še vedno težave z ustvarjanjem profila, nas lahko kontaktirate na [info@tenis-slovenija.si](mailto:info@tenis-slovenija.si) ali na telefon 031 710 303 vsak delavnik med 8.00 in 16.00 uro.

Generalni sponzor



Glavni sponzorji



Sponzorji in partnerji

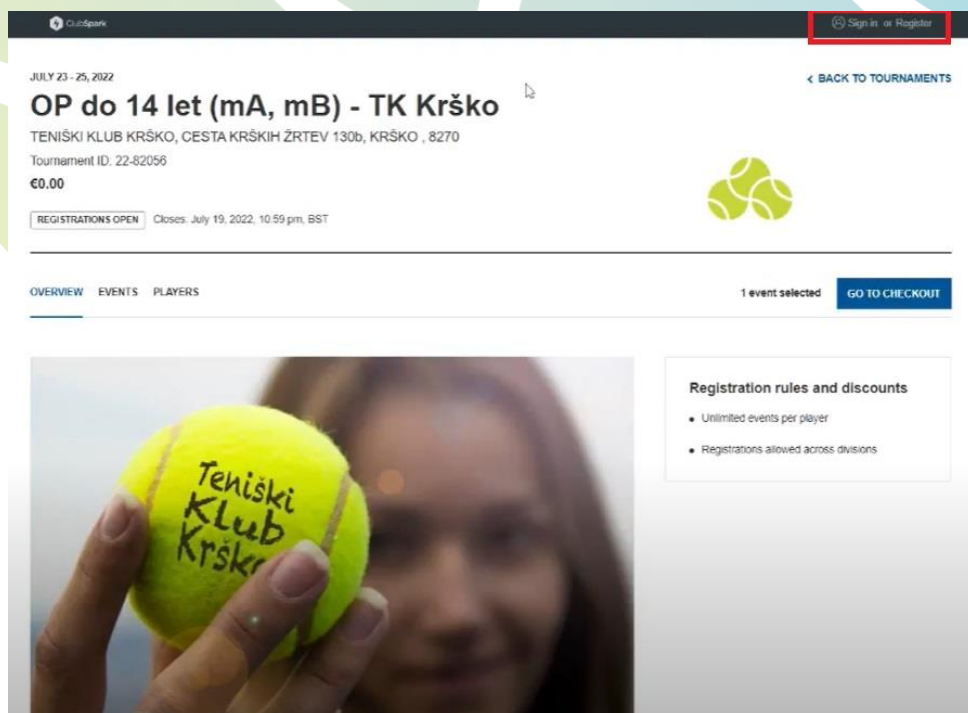


## INSTRUCTIONS ON HOW TO CREATE YOUR ITF WORLD TENNIS NUMBER PROFILE

1. Please visit the following link: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments>
2. Click »Register« in the upper right hand corner of the page.
3. Complete the brief form and then click »Sign up« at the bottom of the page.
  - d) If you are a parent / guardian, please make sure that you enter the details of the player.
  - e) All fields are mandatory.
  - f) Please save your login email and password for future reference as you will need this to register for tournaments.

## INSTRUCTIONS ON HOW TO REGISTER FOR A TOURNAMENT AND PAY THE ENTRY FEE

1. **IMPORTANT:** Until the end of the summer season, the player is signed up for a tournament by their home club, while the player / parent completes the payment of the entry fee by following the steps below. From 1st November 2022 onwards, the payment of the registration fee will also count as a registration for a tournament.
2. Please visit this link: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments> and choose the correct tournament.
3. Ensure that you are logged into your profile, which can be done in the top right hand corner of the page.



The screenshot shows the ClubSpark website interface. At the top right, there is a 'Sign in or Register' button. The main content area displays tournament information for 'OP do 14 let (mA, mB) - TK Krško' on July 23-25, 2022. The location is 'TENIŠKI KLUB KRŠKO, CESTA KRŠKIH ŽRTEV 130b, KRŠKO, 8270' with tournament ID 22-82056 and a €0.00 entry fee. A 'REGISTRATIONS OPEN' button is visible, along with a 'GO TO CHECKOUT' button. Below the main content, there is a photo of a person holding a yellow tennis ball with 'Teniški Klub Krško' written on it, and a 'Registration rules and discounts' box listing 'Unlimited events per player' and 'Registrations allowed across divisions'.

Generalni sponzor



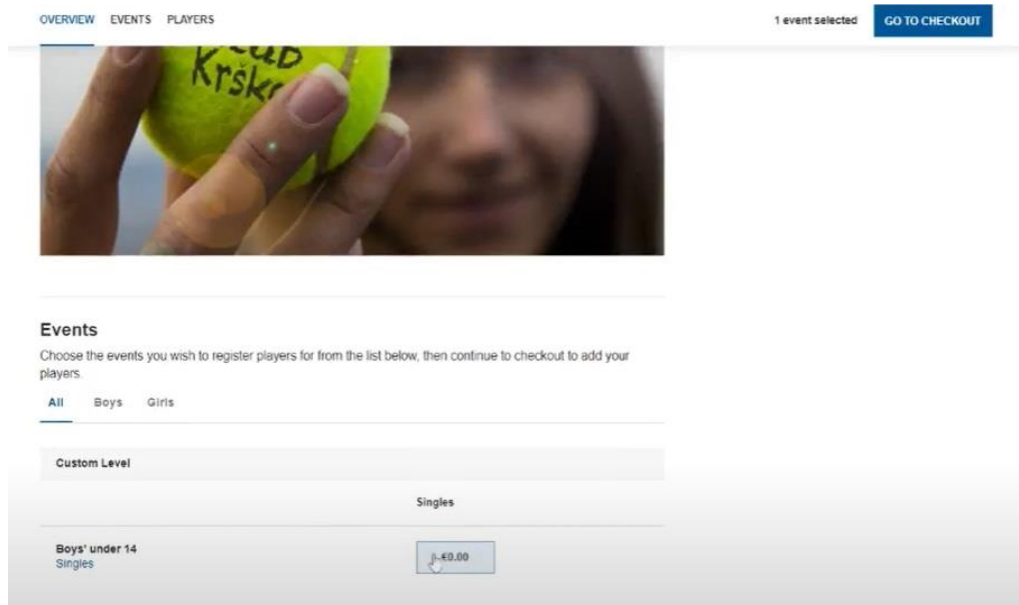
Glavni sponzorji



Sponzorji in partnerji



4. On the tournament page, please choose the category you wish to register / pay the entry fee for and click »Go to checkout«.



OVERVIEW EVENTS PLAYERS 1 event selected **GO TO CHECKOUT**

**Events**  
Choose the events you wish to register players for from the list below, then continue to checkout to add your players.

All Boys Girls

Custom Level

Singles

Boys' under 14  
Singles €-€9.00

5. **IMPORTANT:** At the time of your first registration for a tournament, you will be required to enter your Tennis Slovenija (TS) ID number. You or your home club received this number when you became a member of TS.

**Before you proceed...**

Please tell us your National ID so that we can book you onto this tournament.

**National ID**

**SUBMIT**

Should you enter the wrong number or you do not hold an active membership with TS, the system will tell you that your ID number does not match and ask you to try again. If you do not know your ID number or you are not yet a member of TS, please contact your home club..

Generalni sponsor



Glavni sponzorji

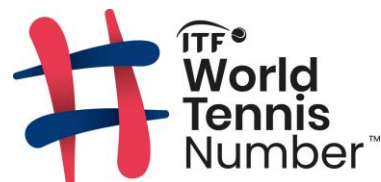


Sponzorji in partnerji





TENIS  
SLOVENIJA



**Before you proceed...**

Please tell us your National ID so that we can book you onto this tournament.

**Sorry, there was an error**

- Externallid 45675674567 does not exist.

National ID

**SUBMIT**

6. Please make sure that all details are correct and choose »Continue to payment«.  
Please enter card details and finalise the payment process.

Clubspark Jan Najzer

ENTRIES SUMMARY ADDITIONAL INFO CONFIRMATION

**Tournament entries**

Choose which of the players linked to your account you want to register for each event. Multi-event discounts for this tournament are applied as players are selected.

OP do 14 let (mA, mB) - TK Krško  
CESTA KRŠKIH ŽRTEV 130b, KRŠKO, 8270

Boys' under 14 singles

Jan Najzer €0.00

Total cost €0.00  
1 player, 1 entry [View summary](#)

**Event Summary**

Jan Najzer - Boys' under 14 singles	€0.00
Multi-event discounts	€0.00
<b>Total cost</b>	<b>€0.00</b>




**BACK** **CONTINUE TO PAYMENT**


Enter payment details

Email

Save card information


Debit/Credit Card information

1234 1234 1234 1234   

MM / YY CVC 

Name on card

Country or region

United States 

ZIP

**Save card**

By saving your card information, you allow Clubspark Group Ltd to charge your card for future payments in accordance with their terms.

Powered by Stripe Terms Privacy

The above instructions can also be found in video format:

[ITF WTN – example 1: Loggin into the profile and registering for a tournament / paying the entry fee](#)

[ITF WTN – example 2: Registering for a tournament / paying the entry fee when already signed into your profile](#)

If you need additional help, we are available at [info@tenis-slovenija.si](mailto:info@tenis-slovenija.si) or by phone on +386 31 710 303 every weekday between 8:00 and 16:00hrs.

Generalni sponzor



Glavni sponzorji



Sponzorji in partnerji

