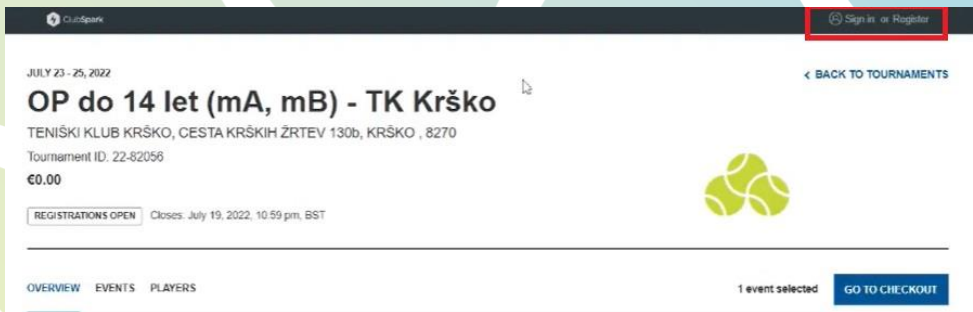


NAVODILA ZA USTVARJANJE PROFILA NA PLATFORMI ITF WORLD TENNIS NUMBER

1. Obiščite povezavo: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments>
2. V desnem zgornjem kotu izberite »Register«.
3. Izpolnite kratak obrazec in nato izberite »Sign up«.
 - a) V primeru, da ste starš ali skrbnik pazite, da so vneseni podatki od tekmovalca.
 - b) Vsa polja so obvezna.
 - c) Prosimo, da si zabeležite e-naslov za prijavo in izbrano geslo, saj ju boste potrebovali za prijave na turnirje tudi v prihodnje. Geslo si izberete sami.

NAVODILA ZA PRIJAVO OZ. PLAČILO PRIJAVNINE ZA TEKMOVANJE

1. POMEMBNO: Do konca poletne sezone prijavo igralca na turnir izvede domači klub, plačilo prijavnine pa opravite sami tako, da sledite spodnjim korakom. S 1. novembrom 2022 pa bo plačilo prijavnine veljalo kot prijava na turnir.
2. Obiščite povezavo: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments> in izberite želeno tekmovanje.
3. V desnem zgornjem kotu preverite, da ste vpisani v svoj profil oz. profil igralca.



The screenshot shows the ClubSpark website interface for a tournament. At the top right, there is a 'Sign in or Register' button highlighted with a red box. The main content area displays the tournament title 'OP do 14 let (mA, mB) - TK Krško' for the dates 'JULY 23 - 25, 2022'. Below the title, it lists the location 'TENIŠKI KLUB KRŠKO, CESTA KRŠKIH ŽRTEV 130b, KRŠKO, 8270' and the tournament ID '22-82056'. The price is listed as '€0.00'. A 'REGISTRATIONS OPEN' button is visible, along with a closing time of 'Closes: July 19, 2022, 10:59 pm, BST'. At the bottom of the tournament card, there are tabs for 'OVERVIEW', 'EVENTS', and 'PLAYERS', and a 'GO TO CHECKOUT' button. To the right of the tournament card, there is a 'Registration rules and discounts' section with two bullet points: 'Unlimited events per player' and 'Registrations allowed across divisions'. Below the screenshot, there is a photo of a person holding a yellow tennis ball with 'Teniški Klub Krško' written on it.

4. Na strani želenega tekmovanja, izberite kategorijo na katero se želite prijaviti oz. plačati prijavnino in izberite »Go to checkout«.

Generalni sponzor



Glavni sponzorji



Sponzorji in partnerji





Events

Choose the events you wish to register players for from the list below, then continue to checkout to add your players.

All Boys Girls

Custom Level

Singles

Boys' under 14
Singles

€ 40.00

5. POMEMBNO: Sistem vas bo ob prvi prijavi na turnir povprašal po vaši članski številki pri Tenis Sloveniji (TS). To ste dobili vi ali vaš domači klub, ko ste opravili registracijo pri TS. Člani Seniors organizacije najdete svojo člansko številko na izstavljenem računu za plačilo članarine.

Before you proceed...

Please tell us your National ID so that we can book you onto this tournament.

National ID

[SUBMIT](#)

Če ste številko napačno vnesli, le-ta ni pravilna ali pa vam je članstvo pri TS poteklo, vas bo sistem opozoril. V primeru, da ne veste svoje članske številke ali niste član TS, vam svetujemo, da se obrnete na svoj domači klub.

Generalni sponzor



Glavni sponzorji

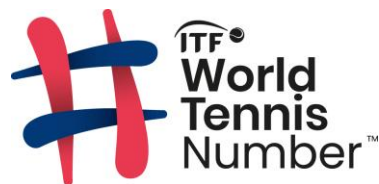


Sponzorji in partnerji





TENIS
SLOVENIJA



Before you proceed...

Please tell us your National ID so that we can book you onto this tournament.

⚠ Sorry, there was an error

- ExternalId 45675674567 does not exist.

National ID

SUBMIT

6. Preverite ali so podatki igralca in tekmovanja pravilni, nato izberite »Continue to payment«. Vnesite podatke plačilne kartice, ki omogoča plačevanje prek spleta in zaključite postopek.

Zgornja navodila so vam na voljo tudi v video obliki na povezavi:

[ITF WTN – primer 1: Vpis v profil in prijava oz. plačilo prijavnine za turnir](#)

[ITF WTN – primer 2: Prijava oz. plačilo prijavnine, ko ste že prijavljeni v profil](#)

Če imate še vedno težave z ustvarjanjem profila, nas lahko kontaktirate na info@tenis-slovenija.si ali na telefon 031 710 303 vsak delavnik med 8.00 in 16.00 uro.

Generalni sponzor



Glavni sponzorji



Sponsorji in partnerji

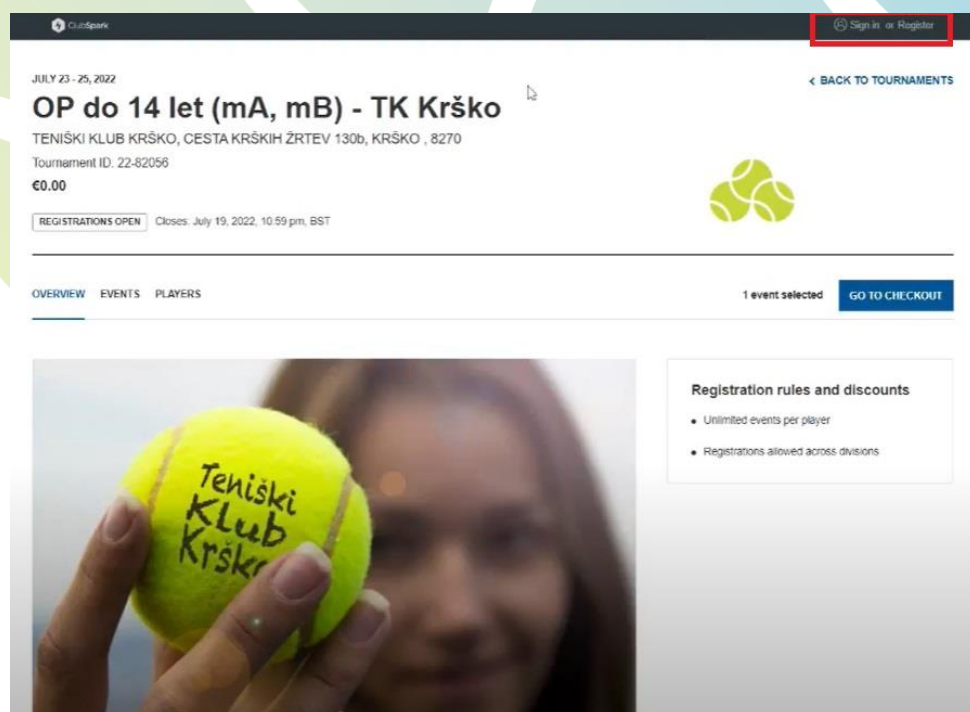


INSTRUCTIONS ON HOW TO CREATE YOUR ITF WORLD TENNIS NUMBER PROFILE

1. Please visit the following link: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments>
2. Click »Register« in the upper right hand corner of the page.
3. Complete the brief form and then click »Sign up« at the bottom of the page.
 - d) If you are a parent / guardian, please make sure that you enter the details of the player.
 - e) All fields are mandatory.
 - f) Please save your login email and password for future reference as you will need this to register for tournaments.

INSTRUCTIONS ON HOW TO REGISTER FOR A TOURNAMENT AND PAY THE ENTRY FEE

1. **IMPORTANT:** Until the end of the summer season, the player is signed up for a tournament by their home club, while the player / parent completes the payment of the entry fee by following the steps below. From 1st November 2022 onwards, the payment of the registration fee will also count as a registration for a tournament.
2. Please visit this link: <https://tenis-slovenija.clubspark.net/Slovenija/tournaments> and choose the correct tournament.
3. Ensure that you are logged into your profile, which can be done in the top right hand corner of the page.



4. On the tournament page, please choose the category you wish to register / pay the entry fee for and click »Go to checkout«.

Generalni sponzor



Glavni sponzorji

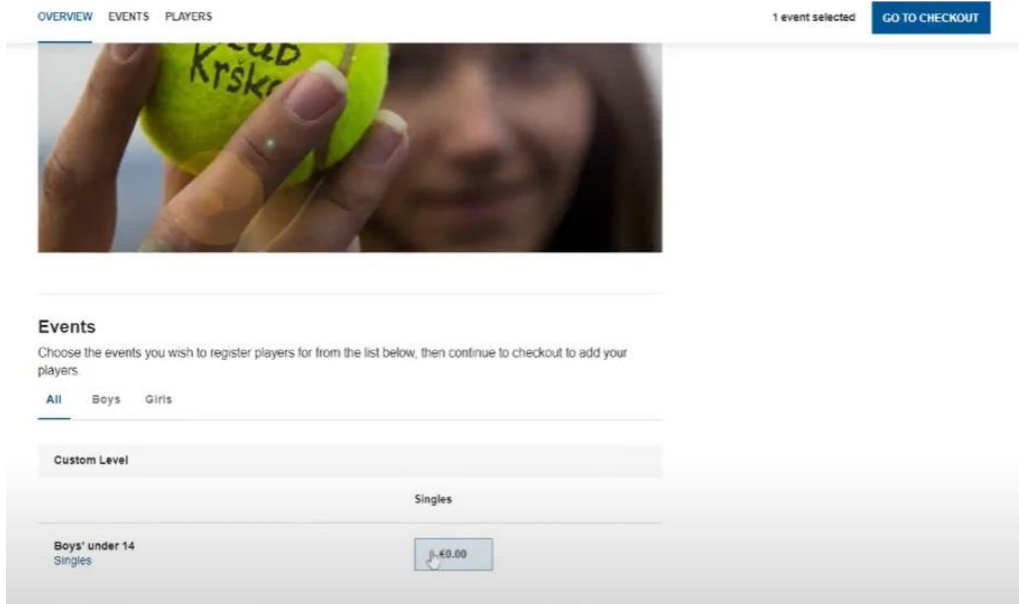
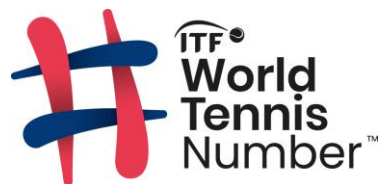


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5. IMPORTANT: At the time of your first registration for a tournament, you will be required to enter your Tennis Slovenija (TS) ID number. You or your home club received this number when you became a member of TS. Members of Seniors organisation can find this ID number on the membership fee invoice that was emailed to you.

Before you proceed...

Please tell us your National ID so that we can book you onto this tournament.

National ID

SUBMIT

Should you enter the wrong number or you do not hold an active membership with TS, the system will tell you that your ID number does not match and ask you to try again. If you do not know your ID number or you are not yet a member of TS, please contact your home club..

Generalni sponsor



Glavni sponzorji

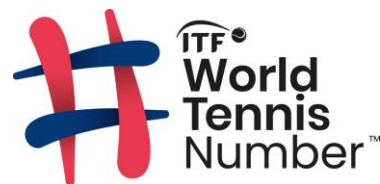


Sponzorji in partnerji





TENIS
SLOVENIJA



Before you proceed...

Please tell us your National ID so that we can book you onto this tournament.

Sorry, there was an error

- Externallid 45675674567 does not exist.

National ID

SUBMIT

6. Please make sure that all details are correct and choose »Continue to payment«.
- Please enter card details and finalise the payment process.

The screenshot shows a multi-step registration process. The 'ENTRIES' step is active. It displays a tournament entry for 'OP do 14 let (mA, mB) - TK Krško' with a total cost of €0.00. An 'Event Summary' table shows the entry details and a total cost of €0.00. A 'CONTINUE TO PAYMENT' button is visible at the bottom right.

The screenshot shows the 'Enter payment details' screen. It includes fields for Email, Debit/Credit Card Information (number, MM/YY, CVC), Name on card, Country or region (United States), and ZIP. A 'Save card' button is at the bottom. A disclaimer at the bottom states: 'By saving your card information, you allow Clubspark Group Ltd to charge your card for future payments in accordance with their terms.'

The above instructions can also be found in video format:

[ITF WTN – example 1: Login into the profile and registering for a tournament / paying the entry fee](#)

[ITF WTN – example 2: Registering for a tournament / paying the entry fee when already signed into your profile](#)

If you need additional help, we are available at info@tenis-slovenija.si or by phone on +386 31 710 303 every weekday between 8:00 and 16:00hrs.

Generalni sponzor



Glavni sponzorji



Sponzorji in partnerji

